



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Mahatma Gandhi Vidyamandir's Arts and Commerce College, Yeola
• Name of the Head of the institution	Dr. Bhausahab Vitthalrao Game
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02559266269
• Mobile no	7066031161
• Registered e-mail	jrcollyeola@gmail.com
• Alternate e-mail	prin.yeolaasccollege@mgvnasik.org
• Address	Mahatma Gandhi Vidyamandir's Arts and Commerce College, Yeola, Vinchur Road, Taluka Yeola, Dist.Nashik, Maharashtra 423401
• City/Town	Yeola
• State/UT	Maharashtra
• Pin Code	423401
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Savitribai Phule Pune University, Pune				
• Name of the IQAC Coordinator	Dr. Manisha Gaikwad				
• Phone No.	02559266269				
• Alternate phone No.	9975284283				
• Mobile	9326574572				
• IQAC e-mail address	jrcollyeola@gamil.com				
• Alternate Email address	bvgamepatil@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://acollegeyeola.com/download/AQAR_2019_20.pdf">https://acollegeyeola.com/download/AQAR_2019_20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://acollegeyeola.com/download/ay20192020.pdf">https://acollegeyeola.com/download/ay20192020.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.60	2004	03/05/2004	02/05/2009
Cycle 2	B+	2.62	2017	30/10/2017	29/10/2022
<b>6.Date of Establishment of IQAC</b>			01/08/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institution	Share of Scholarship	Government of Maharashtra	2020 244	6,10323	
<b>8.Whether composition of IQAC as per latest</b>			Yes		

<b>NAAC guidelines</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>• Adaptation to the online mode of teaching</li> <li>• Motivation to develop e-content</li> <li>• Organization of webinars on different cross cutting issues</li> <li>• Generating Research culture</li> <li>• Reaching out to the native society to support and sustain it through various means</li> </ul>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
Adaption to online mode of teaching	on the background of Pandemic the syllabus completed through online mode
Development of e-content	e-content of all subjects developed by respective subject teachers and shared on Google classrooms
Reaching out to the students to motivate and support them in Pandemic	Reached and connected with the students through various social networking platforms like Telegrams groups/Whatsapp group
Extending all help /guidelines to the students to appear for online exams	Motivating students to appear for online exams, conducting Mock drills, sharing links and resolving all exam related grievances
To commence new courses	New course in Accounting and Taxation initiated from 2020-21
To reach out to the native society	To reach out to the native society
Creating awareness about Pandemic	Awakening through Mask distribution, poster presentation, slogan and college Annual Unmesh
MOU for collaboration for Research and Environment awareness	Singed 04 MoU for collaboration
Women Empowerment	06 webinars were arranged for girl student on behalf of Women Redressal Cell
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Development Council	24/12/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
Yes	10/01/2022

**15. Multidisciplinary / interdisciplinary****16. Academic bank of credits (ABC):****17. Skill development:****18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):****20. Distance education/online education:****Extended Profile****1. Programme**1.1 186

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**2.1 1535

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **1410**

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **227**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 **16**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **19**

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>186</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1535</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>1410</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>227</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>16</b>
File Description	Documents
Data Template	No File Uploaded

3.2	19
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	193488
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	13
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute follows the curriculum designed and prescribed by the affiliating university. However, the faculty of the college regularly participates in the syllabus restructuring workshops to get insight into the syllabus. For effective implementation of the curriculum there is Academic calendar. The Annual Teaching Plans are prepared by the faculty for giving equal time span to the content of the syllabus. The weekly reports are maintained as a measure to moderate the progress of the syllabus. Along with the traditional lecture methods the seminars, group discussion and guest lecture series are organized so that the students may get more insights in the content of the syllabus. The text-books, reference books, magazine and journal articles and occasionally newspaper articles are used for the teaching purpose. Sometime PPT presentations are availed for the better understanding of the



concepts. Periodical tests, seminars , tutorial and assignments are given to the students to keep them abreast with the syllabus. Bridge courses are introduced to identify the receptive capacity of the students. At the same time the weaker students are identified and some basic remedial coaching is arranged for them. Similarly the students from different regions are also taken care of by availing study material in English.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar in respect to all activities. All cultural events, anniversaries, days of national significance, NSS regular activities, extension activities and submission of Research Proposal are conducted as per the calendar. The institution does have Internal Evaluation Mechanism which is based on the planning and policies of the parent institute. The institute also follows the guidelines provided by the affiliating university. The introduction of CBCS at the UG level from the academic year 2018-19 made continuous Internal Evaluation system more active. For every semester the institute uniformly conducts one internal evaluation test for 20 marks in written form. For 10 marks internal evaluation individual teachers are given freedom to evaluate the students by following different methods like oral exams, interviews, seminars, group discussion, assignments and projects. All these methods help in the overall development of the students. Since the schedule is displayed clearly in the Academic Calendar of every year, it becomes easy for the faculty to complete the syllabus in the particular span of time. It is also convenient for the students to know in advance the schedule of the examinations so that they can also chart out the time table of the studies.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://acollegeyeola.com/download/ay20202021.pdf">https://acollegeyeola.com/download/ay20202021.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**4**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

25

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The affiliating university takes into consideration different cross-cutting issues while designing the syllabus. Thus the cross cutting issues are very much integrated into the curriculum. The topic like Business Communication, Communication Skills, Group-discussion, Interview techniques teach adequate professional ethics to the students. The literary texts from different literature teach human and moral values directly or through allegory or parables. The compulsory paper of the environmental studies sensitizes students about the environmental issues. They become aware of soil preservation, water conservation, pollution, impact of deforestation and global warming. It also develops eco-friendliness among the students. The study of Indian Constitution through the discipline like Political Science sanitizes students

about gender equality and human rights. The activities of Women Redressal cell and Vishakha committee make students aware of the gender issues. The extension activity like National Girl Child Day, International Women's Day, Day of zero tolerance for FGM, Human Rights Day, Vasundhara Day, National Integration Day, National Education Day, National Festivals and the celebration of anniversaries of the national heroes who had rendered valuable service to the nation lead to the enlightenment of cross-cutting issues. The Fit India Campaign, Yoga Training, cleanliness campaign, Road Safety Campaign lead to the sense of social responsible.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.accollegeyeola.com/feedback.html">https://www.accollegeyeola.com/feedback.html</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1535**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

411

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students at the very beginning of the academic year. The Admission Committee at the entry point only guides the students to seek admission for suitable stream as per the merit of the student in the previous exam. The students who have scored better marks in Mathematics and Science are advised to take admission in Commerce stream whereas; those better in languages and social sciences are advised for the Arts stream. The second phase of the assessment occurs with the Bridge Courses that the individual teacher designs to connect students with the subject. Here the teacher tests the subject knowledge of the students and decides the further course of action. If the students' subject knowledge is weaker the teacher arranges informal remedial coaching. At the same time the teacher identifies the advanced learners who are availed with better opportunities like participation in competitive exams cell or career guidance. They are also promoted to participate in the various competitions There is a counseling centre in the college. The department of Psychology provides special counseling to the students on different issues that they face. The department also

conducts certain tests to find out aptitudes of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1535	16

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute tries to implement student centric teaching and learning methods. Student are guided for the selection of the proper discipline as per their ability is the first initiative of the institute towards student centric learning. The Bridge courses and the remedial coaching is also an instance of student centric learning. Every effort has been made by the teacher to make learning experiential. The language and literature courses expose students directly to the live human experiences to help them to grow and become matured. The courses in social sciences makes them aware of the society around- human values , human rights, the concept of equality, secularism, democracy, law and order. The environmental study gives them firsthand experience of nature and the crisis and threats to the environment. The course in Psychology helps students to understand human mind and the complexities related to it. The courses in the Commerce stream expose students to the trade and commerce, banking, marketing, Business communication. The field and project work help them to understand the local as well as global marketing norms and values.

The course in the Physical Education make students aware of different sports, sport personnel and develop in them the sporting spirit.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Since the institute is situated in the remote and rural area there has been many restriction or ICT enabled tools for effective teaching and learning process. The issue of network connectivity and electricity is always there that put limitations on the use of ICT enabled tools The institute has one ICT enabled Smart classroom. Occasionally this classroom is used to demonstrate certain things to the students. Teachers share some important information through the ICT mode. Most of the time personal mobile handsets are used and students are guided to go to the source of the information through various links. On the background of the global pandemic Covid-19 the teachers have shifted to the online mode of teaching. They shared the PPT prepared by them and circulated e-content developed by them through social networking media like whatsapp and telegram groups. Some of the teachers created Google classrooms and posted the study material on it. We do hope to overcome the technology issue in coming future to be able to use ICT enabled tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )



**2.3.3.1 - Number of mentors**

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

07

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

23

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The affiliating University has implemented the Choice Based Credit System (CBCS) step by step. Right now the institute runs all the courses with semester pattern and choice based credits. Due to the Semester system there is frequent Internal Assessment. For every semester there are two Internal Assessments. The first assessment is uniformly organized in written form at the institute level. The time table of this assessment is properly displayed on the notice board. The subject teacher sets a question paper for this assessments.. The second one is informal and the individual teacher arranges it as per the syllabus coverage. The nature of this evaluation is oral or in project assignments. The attendance of the students is appropriately recorded. Both assessments are evaluated and the marks are displayed on the notice board. The same marks are forwarded to the University as a part of Internal Evaluation. The basis insistence of the assessment is to moderate regular attendance of the students and their connectivity with the syllabus therefore the mechanism is very robust. If a student does not qualify Internal Evaluation or fail to appear for it then the student is declared as unqualified in the final examination. Thus mechanism is transparent.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Since the internal examinations are conducted at the institutional level the mechanism to deal with the examination related grievances is very efficient. The students are properly directed to appear for the Internal Evaluation. If students fail to appear for the examination on certain medical grounds, with proper investigation and with medical certificate the exam is re-conducted for such students. Every care has been taken so that not a single student should be deprived from the examination. There are fewer grievances about the Internal Evaluation as it is transparent and impartial. Sometimes there is an issue of forwarding the internal marks to the affiliating University for the declaration of the final results. It is either the marks are not forwarded or forwarded with incorrect seat number. In that case the institute takes utmost care to resend the correct marks so that the student may have less stress and may not be deprived from the further studies. In that case the institute even reproduces the original answer-sheet of the student, attendance for the examination and all other relevant documents. All the correspondence in this respect is done promptly and students are provided all necessary assistance so that the issue should be resolved in time.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The course Outcomes as described on the website are based on the aims and objectives of the prescribed syllabus as designed by the affiliating University. The affiliating University has specified the objectives in terms of desired outcome at the very commencement of the course. Taking into consideration these objectives the faculty in the institute designs program outcome, Program Specific Outcomes and Course Outcome. The Course Outcome ranges from the complete discipline knowledge to the robust value system. They also include communication skills, soft skills, interview techniques, digital literacy and job oriented skills or the skills required for the self employment. The course outcomes are intended to develop complete and integrated personality of the students. while setting the Course Outcome the institutional vision, mission and objectives are also taken into consideration so that the vision should be achieved successfully.

The COs and POs are highlighted on the college website. They are communicated to the students at the beginning of the every semester with the special focus on the achievement of the Program and Course outcome. The whole teaching- learning process revolves around the POs and Cos. The questions papers are set in such a way that they will evaluate the achievement of the Program and Course Outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://acollegeyeola.com/download/Programandcourseoutcomes-2019.pdf">https://acollegeyeola.com/download/Programandcourseoutcomes-2019.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The PO, PSO and Cos are measured time to time. The first stage of measuring is the measuring of Cos which are the immediate effect of the course. This is evaluated through the internal evaluation tests and home assignments and project work. The basic understanding level of the students, their comprehension of the

topic, their response to it is evaluated through the internal evaluations. The final examination evaluates the specific program outcome. The discipline knowledge at the larger levels, critical, evaluative, application oriented abilities, research and innovation are evaluated in program specific outcome. Here the students are expected to come out with the acquisition of certain skills. The final examinations evaluate the skill acquisition which is expected to the specific programs. The last stage of evaluation is the Program Outcome which is evaluated through Co-curricular activities, extra-curricular activities and extension activities. Students' participation in various activities reflects the changes in the personality. Their approach to the social issues, their ability to respond and the solution they come out with all reveal the value system and integrated personality of the students. By the time the students complete the program they incorporate institutional values in them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

227

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://bcud.unipune.ac.in/CollegeDetails/AnnualReport/Annual_Report_Dashboard.aspx">https://bcud.unipune.ac.in/CollegeDetails/AnnualReport/Annual_Report_Dashboard.aspx</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://acollegeyeola.com/download/Student%20Satisfaction%20Survey.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The faculty of the college is innovative as far as the research is concerned. There is variety of the socially relevant researches in the institute. The projects assigned to the students are also innovative. The topics of the project try to deal with the local issues of the native farmers. Through the projects and through the interaction with the native society the faculty of the institute observed that the native farmers face a number of restrictions in farming. The place is remote and has been affected by draught since a long time. There are a few crops that grow in the area. Onion is one of them but the unstable prices of agricultural products make them miserable. There is less possibility of employment due to lack of industrialization. On this background the faculty members have created an ecosystem involving the local students. Through the extension activities of NSS farmers are reached out and they are guided to establish agriculture supplementary vocations. Special training and guidance is availed to them regarding loan, government schemes for the particular vocation. Thus the institute is an instrument in the transfer of knowledge to the local community. There is another ecosystem for environment and student development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

06

File Description	Documents
URL to the research page on HEI website	<a href="https://acollegeyeola.com/research.html">https://acollegeyeola.com/research.html</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

05



File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

42

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities like National Service Scheme and Board of Student Development sensitize students to many social issues. The regular activities of the NSS focus on many social issues like gender sensitization through National Girl Child day and Women's day. The celebration of Aids Day, Anti-tobacco campaign, cancer Day, Blood Donation Camps, Organ donation , cleanliness campaign, dignity of labour make students aware of many social issues. The NSS Special Winter Camps play very important role in the holistic development of the students. They stay away from the home and develop the spirit of cooperation and mutual understanding. It inculcates the value of labour and hard work. The division of the students in groups with the group leaders, the guest lecture series and the cultural activities develop leadership qualities in the students. The survey of the village makes student aware of the culture, traditions, taboo and superstitions of the village. While working for the welfare of the adopted village the sense of

nationalism and patriotism is also developed. The Earn and Learn scheme of student welfare creates the sense of responsibility and belongingness among the students. The Nirbhaya Kanyya Campaign sensitize students about laws for women and the need of women empowerment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute does have the adequate infrastructure .We have all together 10 departments and 14 classroom. There is one smart classroom with ICT equipped tools. The seminar hall is big enough to accommodate 200 students at a time. The institute has an ancient library started with the establishment of the institute only. There is a collection of near about 40000 books, some of them are very rare. The library is partially automated with ILMS software Book Smith. There are a number of e -books and e-Journals. Every year the library is updated with new text and reference books. There are 13 computers and Wi-Fi facility of 260 MBPS in the campus. The institution has a spacious play ground where coaching and practice of various sport activities is carried out. There is facility of green gym. There is provision of ramp facilities for the physically challenged students, the institute has maintained green campus with tree plantation. Thus the institute makes maximum utilization of the available facilities. We have proposed building plan where we have spacious classrooms, laboratory, and auditorium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://acollegeyeola.com/download/Infrastucture1912.pdf">https://acollegeyeola.com/download/Infrastucture1912.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute does have spacious playground with all facilities for traditional as well as new games. It is used to play net ball, soft ball, cricket, kabbadi, kho-kho, badminton and wrestling matches. The play ground has been there since the establishment of the institute. The gymkhana is extensive to preserve all sports equipments. It was established in 2003. The area of Gymkhana is 45 ×17 F. The gymkhana is well equipped with the facilities soft ball, net ball, base ball and Kopf ball. There is facility of cricket and badminton. Wrestling mat and cover is a newly added facility in 2008-09 under QIP. Kayaking Boats were added to the gym in 2012-13. There is also facility of green gym which was initiated in 2015-16 under QIP. The playground is well equipped for different types of Sport facilities. The user rate is 100 to 150 students per year participating in different sport. The cultural activities are conducted in the seminar hall or in the campus where we have open stage. Occasionally we also hire the municipal theatre which is at the walking distance from the college. The user rate is 150 to 200 students per year participating in different cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.****14**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****193488**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is automated with ILMS Software Book Smith. The version of the software is V21. it is partially automated and the year of automation is 2003. Later on the library used Vrudhi Software. Through it the library could issue the books, identity cards of the students. The accession registration is also maintained by Vridhhi software. it could also generate student scanner code. simultaneously Vrudhhi can also maintain the record periodicals, journals, annual reports, dead stock reports. The staff issue register is also maintained through it, it can generate

bookmarks and do all the functions related to the library. soon the institute proposes to switch on to the more effective software for the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://acollegeyeola.com/download/Infrastucture1912.pdf">https://acollegeyeola.com/download/Infrastucture1912.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

141780

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has moderate IT infrastructure. The office is partially automated with the online admission process. Vriddhi software is used for the purpose of admission, Exam, TC and Bona-fide certificate, pending fee. Tally 9.2 Software is used for the purpose of accounting. It is updated yearly in the month of September. A Govt. software Sevartha Pranali is used for the payment of the staff. Another Government Software Maha. DBT is used for scholarship. It facilitates the direct conversion of student's share of scholarship to their account. The parent institute uses Out-Look software that coordinates Finance, HR and academic systems. There are all together 13 computers in the institutes. There is one computer lab and 8 Browsing centers. There are two internet connections of which one is recently added. There is one smart classroom with LCD projector. During the period of Covid19 Pandemic the faculty could conduct online lectures. The library is also partially automated with ILMS Book Smith Software. The students are availed the facility of e-books and e-journal and N-LIST. E -Mails are used for the communication with the faculty. Biometric system is used to moderate the staff attendance. CCTV is used to moderate various activities.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

156408

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Different strategies are implemented by the institute to achieve the intended outcomes of the physical academic and support facilities. There are adequate human resources employed for the maintenance of the facilities. There is Vice Principal and academic supervisor to maintain academic facilities, there is separate HR for finance, building maintenance, The IT infrastructure is maintained every year with due updation. Sport facilities are updated with new purchase. Library facility is updated with the purchase of new books, journals, The library is also updated with new storage cupboards. The departments related to extension activities are also updated every year. There is provision of Dead -Stock audit. Every year the feed back is taken related to the dead stock. Accordingly the outdated things are given for scrap and new ones are replaced. Similarly the classrooms and the benches are repaired every year, The domestic staff is appointed or hired for the security and cleanliness purpose.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1089

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	<a href="https://acollegeyeola.com/">https://acollegeyeola.com/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

There is an active students' representation in administrative, Co-Curricular and extra-curricular activities. Students are appointed as the class representatives. Mostly they are the meritorious students who have excelled in academics. At the same time there are students' representatives for the Extension activity departments like National Service Scheme, Board of Student Development, Sports and Cultural committee. There is at least one student representative in every Academic and Administrative committee who is nominated from the Student council. There is a students' representative in IQAC who definitely gives insight in the students need and IQAC can plan its strategies accordingly. The students' representative can play crucial role in communicating various scholarship schemes to the students. The role of Student representative is very significant in the administrative committees like Women Redressal Cell, Vishakha Committee and Anti-Ragging Cell and it becomes easy to resolve student related issues. The Student Council's representative in

the cultural committees helps the committee to chart out the annual plan of the committee keeping abreast with the time. The Student Council plays crucial role in Annual Social Gathering. All the students' representatives actively participate in the planning and execution of the different programmes and competitions organized during the gathering.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

This has been only one year since the institute has registered the Alumni Association. Due to the Pandemic there have been restrictions on the activities. However, the institute has a long history of Alumni. This is because the institution is the oldest educational institution in Yeola region and most of the

inhabitants of Yeola are the student of our institute. Every year we have informal meetings of the association. All the alumni participate in the meetings and give their valuable suggestions on the academic as well as infrastructural developments. Some of them also work as Recourse Persons guiding our students on various current issues like laws for women, career opportunities, competitive exams and gender sensitization. They also join us in the celebration of national festivals and Annual Social Gathering of the institute. Some of them do take the advantage of college library as the source of reading. They have special contribution in the extension activities and the Special Winter Camp and the local rallies organized by the department of NSS. It is really a matter of pride for the institution that our alumni are the members of the IQAC and the College Development Committee. We hope to have fruitful contribution in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institute is for the deprived and segregated masses of the society and the institute tries to reach out to the masses by all means. The admission process is one of the means to reach out to the students. The institute follows all Govt. norms for the admission process. Sometimes the students are given concessions in fee or allowed to pay off the fees in installment.



Thus we bring the deprived in the mainstream. As we wish to equip them with advanced knowledge, technology and life skills, we have stated two local need based job oriented courses for our students. We try to impart scientific training and innovation to the students. Thus we try to add dignity, creativity and aspirations to their life through these vocational courses. We try every possible means to impart them sound discipline knowledge by regular teaching- learning activities as well as through guest lectures, projects, assignments, field visits and experiential learning. We strive to impart strong value system by orienting them on and often on multiple cross-cuttings issues through NSS, Women Redressal, and other extension activities. Thus we wish to make them integrated human beings to be an instrument to bring about change in the society.

File Description	Documents
Paste link for additional information	<a href="https://acollegeyeola.com/history.html">https://acollegeyeola.com/history.html</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the institute is the head and the ultimate authority in decision making process. Yet the institute follows fairly decentralized and participative management. The constitution of various committees for the Academic and Administrative purpose is an instance of the decentralization and participative management. The Annual of the college Unmesh is the theme based magazine that serves a platform for the creative ideas of the students. Every year the institute needs to finalize the central theme of the Magazine. For this purpose the Magazine

committee invites suggestions/subjects for the central theme of the magazine from the faculty members. Even student representatives are encouraged to give their inputs. The committee short-lists the topics/subjects and discusses them in the Magazine Committee meetings. Again there is one more short-list of the central themes which is submitted to the Head of the institute for the final decision. The committee takes every care that the creative writing of the student from all categories should find a place in the college magazine. In the picture gallery of the magazine major scope is given to the students' activities. It is also seen that every faculty should get representation in the college Annual through reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has a strategic plan for the implementation of every plan. The parent institute directed us to initiate new professional course. The proposal was discussed in the IQAC and it was observed that the Commerce Stream imparts education till the Post-graduation, yet the students of the Commerce Faculty face the issue of unemployment. The local Paithani Market cannot offer them the job as per their subject knowledge. Whereas there is a network of banks around and the Paithani sellers need consultant for their own taxation matters. Taking into consideration this local need the institute decided to initiate a Certificate Course in Accounting and Taxation. In consultation with the Academic Research Coordinator a committee was constituted to prepare proposal for the certificate course to be submitted to UGC NSQF. Memorandum of Understanding was signed with the Chartered Accountant. Once the course was sanctioned as per the guidelines a Board of Studies was framed to design a Syllabus for the course. It consists of Industry representative, a language expert and subject expert. There was an issue of the admission. Students

needed to be convinced about the new course. A separate Admission Committee was formed and thus with 20 students was initiated.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute works as per the directives of the parent institute. As per the University Act 2016 the College Development Committee functions in the college. The College Development Committee consists of the Management Representatives, the Industry Representatives and the Representatives of the Local Society. On behalf of the Management and in consultation with the local society and the requirement of the institute an action plan is decided by the College Development Committee. The action plan is communicated to IQAC. The IQAC makes plans and policies to achieve desired aims and objectives. There are various academic and administrative committees constituted to execute the Policies of the IQAC. The main focus of the IQAC is Academic, Research and Extension. The administrative office has Principal as the head of the office. The Vice -Principal and the Academic Supervisor help him to coordinate various departments. Every department has a head that coordinates the faculty in the department and the head of the institute through the Vice- Principal and Academic Supervisor. The faculty coordinates with the student related issues and communicates to the head. The head of the institute coordinates with the office Superintendent for the office related work. Thus all the units are mutually connected.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://acollegeyeola.com/download/Orgonagrms%20of%20the%20Institute.pdf">https://acollegeyeola.com/download/Orgonagrms%20of%20the%20Institute.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute implements different measures for the welfare of teaching and nonteaching staff. There is facility of Casual leave for the faculty in case of emergency. The duty leave is availed to be able to participate in academic events. For the career enhancement the faculty is relived from daily work to attend RC, OC and FDP organized by UGC,HRDC and MHRD. There is also the provision of fellowship and Special leave to pursue research and innovation. The faculty is promoted to the higher pay scale through the Career Advancement Scheme. The provision of the Staff Academy and Guest Lecture update faculty awareness. The library facility is availed to the staff for academic purpose. The other schemes or the Faculty is Health Insurance Schemes, Group

Insurance scheme, Cooperative Credit Society, Medical Leave, pension and gratuity. For the non-teaching staff there is Maharashtra Government Health Insurance Scheme, cooperative society, pension gratuity, Casual, Medical and Duty Leave. Apart from this as a means of incentive the faculty is felicitated on their meritorious academic achievements or the services rendered to the society or for any noble work. There is an elaborate felicitation of the teaching and non-teaching staff the successful completion of their services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System has been implemented and moderated

for the teaching faculty in the institute. The IQAC through its meetings and Policies keep the teaching faculty motivated for research and publications in reputed, peer-reviewed and UGC Care-listed Journals. The IQAC also encourages to attended seminars, conferences at the national and international level so that the faculty will remain updated and thereby can give better inputs in teaching - learning activities. The faculty is also encouraged to attend Refresher, Orientation and Faculty Development programs. On the background Covid19 Pandemic the faculty is encourage to develop e-content for the students. All the above things contribute to the Self-appraisal report. The faculty is compelled to fill up the self-appraisal forms every year and submit it to the IQAC. There is External Academic Audit conducted by the parent institute to get the feedback of the performance of the faculty. Before that the institute conducts an Internal Academic Audit to moderate the performance o the faculty. The faculty with the unsatisfactory performance is advised to improve the performance. To improve the performance of the faculty the institute has taken initiative by signing MoU with the International Journal Research Journey. For Non-teaching faculty there is provision of Confidential Report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has transparent and well planned financial management system in which Government and UGC are the main sources of the funds. The Principal of the college is the chief custodian of these funds and all other resources and works out plans for the proper and effective utilization of these funds. He utilizes them in consultation with the College Development Committee. These funds are mainly used for purchase of the library books, journal

sport equipments. Maximum transaction is done through the cheques payment which are signed by more than one competent authority. Quotations are invited, purchase orders are made, checklist is prepared and all the vouchers are verified. For minor expenses there is facility of petty cash account which is operated with the signs of the Principal and CDC Chairman. All the account is maintained in Tally 9.2 software. All these expenses are audited twice internally by the authorized institutional CA. Audit statement is prepared which evaluated by external auditor and later on submitted to Account General Mumbai, Director and Joint Director, Higher Education, Pune . Thus the financial audit is conducted by the management CA as well as government CA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A fixed policy is framed by the institute for the resource mobilization. It focuses on the achievement of the goals and



targets of the institute. The institute tries to qualify itself to secure the grants availed by the government and UGC. These funds are provided to meet the infrastructural requirements by starting new programs and centers. The UGC provides financial assistance for the organization of seminars and conferences. Under Quality Improvement Program of UGC funds are provided for the purchase of equipments and Sport Facilities. Under NSQF certain funds are provided for the commencement of skill based and job oriented courses. Library updating is also possible through these courses. The institute appoints separate committees of the experts to prepare the proposals to secure these grants. The proposals are carefully drafted so that every possible effort can be made for resource mobilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the academic year 2020-21 on the background of Pandemic the IQAC has taken the initiative of conducting online classes for the students. Since the faculty lacked technical skills required for online teaching, special national level webinar was conducted for the sake of staff training. As per the directives of the parent institute and with the initiatives of IQAC subject- wise e-content was developed by the faculty. The faculty was also directed to prepare PPT presentations for effective teaching -learning process. The faculty was motivated to create Google classrooms and to post the e-content and PPT presentation on it so that students can access it. The faculty was motivated to avail the study material to the students through different social networking media. The second initiative is that the IQAC motivated the faculty to organize webinar. Every department organized webinar. The Institute could organized 21 webinars on different cross-cutting issues like e-teaching and learning, job-opportunities in

Hindi and Marathi, Covid19 awareness, positive psychology, social values, Post-Covid19 business scenario, environmental issues, features of Constitution, National Awareness, Yuva -Saptah, Gender Sensitization, Road safety and the topics based on context of various days of International ,National significance. At the same time IQAC motivated the faculty to attend various national and international levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The strong teaching and learning activities and the presence of girl-students on the majority scale is the institutional review. The students admitted to the institute are from the rural background and are confused about where they should seek admission. Along with the admission committee there is a counseling committee who guides the students about the admission. The committee also tries to find out the attitude and aptitude of the students. It saves the students from further failures and frustration. It also saves the efforts of the teaching faculty to find out the abilities of the students. In this way the grooming of the students becomes easier. It also prevents the dropout rate since the students pursue education as per their abilities. Since there is a lot of student strength in the classrooms and the students are from rural background the IQAC has motivated the faculty to design and practice Bridge Courses while teaching. Bridge courses can bridge the gap of learning and helps teacher to know the understanding levels of the students. Once the teacher knows the understanding levels of the students he/she can adopt the appropriate teaching methodology. For the slow learners the

**IQAC recommends remedial coaching. Thus IQAC has overcome drawbacks in teaching learning process.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://bcud.unipune.ac.in/CollegeDetails/AnnualReport/Annual_Report_Dashboard.aspx">https://bcud.unipune.ac.in/CollegeDetails/AnnualReport/Annual_Report_Dashboard.aspx</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The institute practices and teaches gender equity by taking**

different measures. Special emphasis is given on the topics related to gender equity in the curriculum. Essay on the leading female personalities of the world like Sudha Murthi, Indra Nooye, Kalpana Chavla are taught with special focus on the gender equity. Various co-curricular activities are arranged for gender sensitization. National Girl Child Day is celebrated with the organization of essay writing and poster presentation competition. Similarly International Women's Day, Mother's Day, International Day of Zero Tolerance for FGM is celebrated. On this occasion the lawyers, social activists and the expertise from the field are invited to orient students through lectures. Through Nirbhaya Kanyaa workshops conducted on behalf of Board of Student Development focus on women empowerment. Various competitions are arranged for girl students during Annual Social Gathering. Girl students are also encouraged participating in sport through special coaching. The institute has established Women Redressal Cell and Vishakha Samiti to deal with female related issues. A complaint box is installed and girls are continuously oriented and encourage registering the complaint if they have any. Two vending machines are installed in the campus to take care of female health. There is women Program office in NSS for female students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Since the institution is situated in remote and draught affected area there is lesser issue of waste management. There is only solid waste of dry leaves everyday due to the green trees on the campus. Every morning the leaves are collected and disposed off with the help of local Municipal Corporation of Yeola. Soon the institute plans to convert the dry waste of the leaves into the fertilizer. There is small amount of paper waste which are disposed off with te dry leaves. The liquid waste is the water used in the wash basin which is used for the plants near about. The institute has only Arts and Commerce stream so there is no biomedical waste. Similarly there is lesser e-waste which is sent back to the parent institute as dead stock either for repair or scrap. As we do not have laboratories there is no issue of the management of the hazardous chemicals. Theinstitute has signed a MoU with Municipal Corporation for waste management and for maintainace of Green Campus

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has fairly inclusive environment with cultural harmony. We have co-education and the majority of the students

belong to the two major religions i.e Hindu and Muslim. There is perfect mutual understanding and cultural harmony in two communities and the institute has never faced the issue of conflict or misunderstanding on this background. There is always respect for each other's culture. In Annual Social Gathering and in the celebration of the days of national significance this harmony is quite visible. The students from Muslim religion have their education in Urdu and English Medium. The Faculty from different discipline helps these students by availing notes and study material in English. Apart from these two communities there have been students from different regions. They are also absorbed in the college environment naturally and there was never any linguistic barrier. The socio-economic profile of the college is varied and there are students from two extreme ends. But the students as well as faculty have respect for economically depressed students and the institute tries to provide all possible help to them. Every year there are one or two physically challenged students and this social responsibility is shouldered by everyone in the institute.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year the Constitutional Day is celebrated in the institute where the students take the pledge of being obliged by the Constitution of India. To inculcate value of democracy Voter's Day is celebrated in which the youngsters are registered and made aware of their rights and responsibilities. The anniversaries of the founder members of the Institute and other national leaders are celebrated to inculcate the values social service, sacrifice, commitment among the students. The days and festivals of national significance develop the spirit of patriotism among the students. The extension activities of the NSS make students aware of many



social evils like illiteracy, lack of scientific temper, poverty superstitions, female feticide and drug addiction. It also sensitize them about environmental issues like pollution, soil erosion, deforestation, global warming, water harvesting. All the issues create among them the sense of belonging and make them responsible citizens. The activities Fit India movement, cleanliness campaign, Yoga Training gives them right suitable mindset. The Motto of NSS 'Not Me but You', the activities like Tree Plantation, Blood Donation, Save Girl Child Movement give the value of sacrifice. The celebration of Marathi Rajyabhasha din, Hindi Day generates sense of respect for different languages and cultures.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Describe the efforts of the Institution in celebrating /organizing national and international commemorative days, events and festivals during the year within 200 words

The institute does organize the National and International Commemorative days and events elaborately. In this case the anniversaries of the founder leaders of the institute Karmaveer Bhausaheb Hiray and Loknete Vyankatrao Hiray are celebrated on the priority basis. On these occasions a tribute is paid to them and the students are acquainted with the noble mission of the institute and the services rendered by these leaders to the society. Since the institute is named after Mahatma Gandhi, the Father of Nation, the birth anniversary of Mahatma Gandhi is also celebrated elaborately. All these occasions are used to inculcate the value education and groom the young minds in a positive way. Yuva Saptah is observed to celebrate the birth anniversary of Swami Vivekanand. Different competitions are organized during this week exploring hidden talents of the students. National Education Day is celebrated in the memory of Maulana Abdul Kalam. National integration Day is celebrated in the memory of Sardar Vallabhbhai Patel. Children's day is celebrated to commemorate Pandit Nehru. Girl Child day is celebrated in the memory of Savitribai Phule. All these days and events are noted down in the academic calendar. The cultural committee of the institute organizes these programs in collaboration with various departments.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Mentoring Farmers for the Agriculture Supplementary Business

The practice aims at mentoring the farmers to undertake agricultural supplementary business to make them financially strong. It has been observed that Indian farming is by and large based on the rain water. But the rain is unpredictable and the crop is not assured. The farmers have to work hard and in return they get very less. As a result their conditions are essentially static for the generations together. Through this practice we wish to encourage our farmers to undertake Agriculture Supplementary Businesses so that they can support their economy. We aim to guide them about the Agriculture Supplementary Business.

### Administrating Psychological Tests to Assess the Attitudes and Aptitudes of the students

The Department of Psychology administers different Psychological tests to the students. The tests are basically to find out the Attitude and Aptitude of the students. These tests help the institution to identify meritorious students as well the weaker ones or the slow learners. The tests also help to locate students with special talents. Accordingly the institute arranges special coaching for the students so that the meritorious should excel while the slow learners should be able to cope up with the studies.

File Description	Documents
Best practices in the Institutional website	<a href="https://acollegeyeola.com/download/Best%20Practices.pdf">https://acollegeyeola.com/download/Best%20Practices.pdf</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

### Addressing the Local Needs through Different Means

In Yeola There is less scope to the farming and since the place is remote there is less possibility of the industrialization and linkages with the industry. The place is known for the product of Paithani which is now globally recognized as Yeola Paithani. It has been observed that most of the students get absorbed in the Paithani industry on daily wages as it can give them instant money. This has affected their studies negatively and hindered their progression to the higher education. Identifying this local need the institute has started the Advanced Diploma Course in Yeola Paithani. This course is run under UGC -NSQF. The special feature of the course is that it gives appropriate training of weaving Paithani to the students and introduces them to the new trends in the Yeola Paithni. The course involves a lot of academic flexibility and the student can get the certificate at the completion of every level. Since this certificate is on behalf of NSQF it is valid all over India and student can apply for the loan on the basis of this certificate. Thus the institute tries to give not only proper training in Paithani making but also equips students with the capital.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute follows the curriculum designed and prescribed by the affiliating university. However, the faculty of the college regularly participates in the syllabus restructuring workshops to get insight into the syllabus. For effective implementation of the curriculum there is Academic calendar. The Annual Teaching Plans are prepared by the faculty for giving equal time span to the content of the syllabus. The weekly reports are maintained as a measure to moderate the progress of the syllabus. Along with the traditional lecture methods the seminars, group discussion and guest lecture series are organized so that the students may get more insights in the content of the syllabus. The text-books, reference books, magazine and journal articles and occasionally newspaper articles are used for the teaching purpose. Sometime PPT presentations are availed for the better understanding of the concepts. Periodical tests, seminars, tutorial and assignments are given to the students to keep them abreast with the syllabus. Bridge courses are introduced to identify the receptive capacity of the students. At the same time the weaker students are identified and some basic remedial coaching is arranged for them. Similarly the students from different regions are also taken care of by availing study material in English.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar in respect to all activities. All cultural events, anniversaries, days of national significance, NSS regular activities, extension activities and submission of Research Proposal are conducted as per the calendar. The institution does have Internal Evaluation Mechanism which is based on the planning and policies of the parent institute. The institute also follows the guidelines provided by the affiliating university. The introduction of CBCS at the UG level from the academic year 2018-19 made continuous Internal Evaluation system more active. For every semester the institute uniformly conducts one internal evaluation test for 20 marks in written form. For 10 marks internal evaluation individual teachers are given freedom to evaluate the students by following different methods like oral exams, interviews, seminars, group discussion, assignments and projects. All these methods help in the overall development of the students. Since the schedule is displayed clearly in the Academic Calendar of every year, it becomes easy for the faculty to complete the syllabus in the particular span of time. It is also convenient for the students to know in advance the schedule of the examinations so that they can also chart out the time table of the studies.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://acollegeyeola.com/download/ay20202021.pdf">https://acollegeyeola.com/download/ay20202021.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

25

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The affiliating university takes into consideration different cross-cutting issues while designing the syllabus. Thus the cross cutting issues are very much integrated into the curriculum. The topic like Business Communication, Communication Skills, Group -discussion, Interview techniques teach adequate professional ethics to the students. The literary texts from different literature teach human and moral values directly or through allegory or parables. The compulsory paper of the environmental studies sensitizes students about the environmental issues. They become aware of soil preservation, water conservation, pollution, impact of deforestation and global warming. It also develops eco-friendliness among the students. The study of Indian Constitution through the discipline like Political Science sanitizes students about gender equality and human rights. The activities of Women Redressal cell and Vishakha committee make students aware of the gender issues. The extension activity like National Girl Child Day, International Women's Day, Day of zero tolerance for FGM, Human Rights Day, Vasundhara Day, National Integration Day, National Education Day, National Festivals and the celebration of anniversaries of the national heroes who had rendered valuable service to the nation lead to the enlightenment of cross-cutting issues. The Fit India Campaign, Yoga Training, cleanliness campaign, Road Safety Campaign lead to the sense of social responsible.



File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

C. Any 2 of the above

**institution from the following stakeholders**  
**Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.accollegeyeola.com/feedback.html">https://www.accollegeyeola.com/feedback.html</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1535

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

411

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students at the very beginning of the academic year. The Admission Committee at the entry point only guides the students to seek admission for suitable stream as per the merit of the student in the previous exam. The students who have scored better marks in Mathematics and Science are advised to take admission in Commerce stream whereas; those better in languages and social sciences are advised for the Arts stream. The second phase of the assessment occurs with the Bridge Courses that the individual teacher designs to connect students with the subject. Here the teacher tests the subject knowledge of the students and decides the further course of action. If the students' subject knowledge is weaker the teacher arranges informal remedial coaching. At the same time the teacher identifies the advanced learners who are availed with better opportunities like participation in competitive exams cell or career guidance. They are also promoted to participate in the various competitions There is a counseling centre in the college. The department of Psychology provides special counseling to the students on different issues that they face. The department also conducts certain tests to find out aptitudes of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1535	16

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute tries to implement student centric teaching and learning methods. Student are guided for the selection of the proper discipline as per their ability is the first initiative of the institute towards student centric learning. The Bridge courses and the remedial coaching is also an instance of student centric learning. Every effort has been made by the teacher to make learning experiential. The language and literature courses expose students directly to the live human experiences to help them to grow and become matured. The courses in social sciences makes them aware of the society around- human values , human rights, the concept of equality, secularism, democracy, law and order. The environmental study gives them firsthand experience of nature and the crisis and threats to the environment. The course in Psychology helps students to understand human mind and the complexities related to it. The courses in the Commerce stream expose students to the trade and commerce, banking, marketing, Business communication. The field and project work help them to understand the local as well as global marketing norms and values. The course in the Physical Education make students aware of different sports, sport personnel and develop in them the sporting spirit.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Since the institute is situated in the remote and rural area there has been many restriction or ICT enabled tools for effective teaching and learning process. The issue of network connectivity and electricity is always there that put limitations on the use of ICT enabled tools The institute has one ICT enabled Smart classroom. Occasionally this classroom is used to demonstrate certain things to the students. Teachers share some important information through the ICT mode. Most of the time personal mobile handsets are used and students are guided to go to the source of the information through various links. On the background of the global pandemic Covid-19 the teachers have shifted to the online mode of teaching. They shared the PPT prepared by them and circulated e-content developed by them through social networking media like whatsapp and telegram groups. Some of the teachers created Google classrooms and posted the study material on it. We do hope to overcome the technology issue in coming future to be able to use ICT enabled tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

23

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The affiliating University has implemented the Choice Based Credit System (CBCS) step by step. Right now the institute runs all the courses with semester pattern and choice based credits. Due to the Semester system there is frequent Internal Assessment. For every semester there are two Internal Assessments. The first assessment is uniformly organized in written form at the institute level. The time table of this assessment is properly displayed on the notice board. The subject teacher sets a question paper for this assessments.. The second one is informal and the individual teacher arranges it as per the syllabus coverage. The nature of this evaluation is oral or in project assignments. The attendance of the students is appropriately recorded. Both assessments are evaluated and the marks are displayed on the notice board. The same marks are forwarded to the University as a part of Internal Evaluation. The basis insistence of the assessment is to moderate regular attendance of the students and their connectivity with the syllabus therefore the mechanism is very robust. If a student does not qualify Internal Evaluation or fail to appear for it then the student is declared as unqualified in the final examination. Thus mechanism is transparent.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Since the internal examinations are conducted at the institutional level the mechanism to deal with the examination related grievances is very efficient. The students are properly directed to appear for the Internal Evaluation. If students fail to appear for the examination on certain medical grounds, with proper investigation and with medical certificate the exam is re -conducted for such students. Every care has been taken so that not a single student should be deprived from the examination. There are fewer grievances about the Internal Evaluation as it is transparent and impartial. Sometimes there is an issue of forwarding the internal marks to the affiliating University for the declaration of the final results. It is either the marks are not forwarded or forwarded with incorrect seat number. In that case the institute takes utmost care to resend the correct marks so that the student may have less stress and may not be deprived from the further studies. In that case the institute even reproduces the original answer-sheet of the student, attendance for the examination and all other relevant documents. All the correspondence in this respect is done promptly and students are provided all necessary assistance so that the issue should be resolved in time.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The course Outcomes as described on the website are based on the aims and objectives of the prescribed syllabus as designed by the affiliating University. The affiliating University has specified the objectives in terms of desired outcome at the



very commencement of the course. Taking into consideration these objectives the faculty in the institute designs program outcome, Program Specific Outcomes and Course Outcome. The Course Outcome ranges from the complete discipline knowledge to the robust value system. They also include communication skills, soft skills, interview techniques, digital literacy and job oriented skills or the skills required for the self employment. The course outcomes are intended to develop complete and integrated personality of the students. while setting the Course Outcome the institutional vision, mission and objectives are also taken into consideration so that the vision should be achieved successfully.

The COs and POs are highlighted on the college website. They are communicated to the students at the beginning of the every semester with the special focus on the achievement of the Program and Course outcome. The whole teaching- learning process revolves around the POs and Cos. The questions papers are set in such a way that they will evaluate the achievement of the Program and Course Outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://acollegeyeola.com/download/Programandcourseoutcomes-2019.pdf">https://acollegeyeola.com/download/Programandcourseoutcomes-2019.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The PO, PSO and Cos are measured time to time. The first stage of measuring is the measuring of Cos which are the immediate effect of the course. This is evaluated through the internal evaluation tests and home assignments and project work. The basic understanding level of the students, their comprehension of the topic, their response to it is evaluated through the

internal evaluations. The final examination evaluates the specific program outcome. The discipline knowledge at the larger levels, critical, evaluative, application oriented abilities, research and innovation are evaluated in program specific outcome. Here the students are expected to come out with the acquisition of certain skills. The final examinations evaluate the skill acquisition which is expected to the specific programs. The last stage of evaluation is the Program Outcome which is evaluated through Co-curricular activities, extra-curricular activities and extension activities. Students' participation in various activities reflects the changes in the personality. Their approach to the social issues, their ability to respond and the solution they come out with all reveal the value system and integrated personality of the students. By the time the students complete the program they incorporate institutional values in them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

227

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://bcud.unipune.ac.in/CollegeDetails/AnnualReport/Annual_Report_Dashboard.asp">https://bcud.unipune.ac.in/CollegeDetails/AnnualReport/Annual_Report_Dashboard.asp</a> x

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

<https://acollegeyeola.com/download/Student%20Satisfaction%20Survey.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The faculty of the college is innovative as far as the research is concerned. There is variety of the socially relevant researches in the institute. The projects assigned to the students are also innovative. The topics of the project try to deal with the local issues of the native farmers. Through the projects and through the interaction with the native society the faculty of the institute observed that the native farmers face a number of restrictions in farming. The place is remote and has been affected by draught since a long time. There are a few crops that grow in the area. Onion is one of them but the unstable prices o agricultural products make them miserable. There is less possibility of employment due to lack o industrialization. On this background the faculty members have created an ecosystem involving the local students. Through the extension activities of NSS farmers are reached out and they are guided to establish agriculture supplementary vocations. Special training and guidance is availed to them regarding loan, government schemes for the particular vocation. Thus the institute is an instrument in the transfer of knowledge to the local community. There is another ecosystem for environment and student development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

06

File Description	Documents
URL to the research page on HEI website	<a href="https://acollegeyeola.com/research.html">https://acollegeyeola.com/research.html</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

42

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities like National Service Scheme and Board of Student Development sensitize students to many social issues. The regular activities of the NSS focus on many social issues like gender sensitization through National Girl Child day and Women's day. The celebration of Aids Day, Anti-tobacco campaign, cancer Day, Blood Donation Camps, Organ donation , cleanliness campaign, dignity of labour make students aware of many social issues. The NSS Special Winter Camps play very important role in the holistic development of the students. They stay away from the home and develop the spirit of cooperation and mutual understanding. It inculcates the value of labour and hard work. The division of the students in groups with the group leaders, the guest lecture series and the cultural activities develop leadership qualities in the

students. The survey of the village makes student aware of the culture, traditions, taboo and superstitions of the village. While working for the welfare of the adopted village the sense of nationalism and patriotism is also developed. The Earn and Learn scheme of student welfare creates the sense of responsibility and belongingness among the students. The Nirbhaya Kanyya Campaign sensitize students about laws for women and the need of women empowerment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>



### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute does have the adequate infrastructure .We have all together 10 departments and 14 classroom. There is one smart classroom with ICT equipped tools. The seminar hall is big enough to accommodate 200 students at a time. The institute has an ancient library started with the establishment of the institute only. There is a collection of near about 40000 books, some of them are very rare. The library is partially automated with ILMS software Book Smith. There are a number of e -books and e-Journals. Every year the library is updated with new text and reference books. There are 13 computers and Wi-Fi facility of 260 MBPS in the campus. The institution has a spacious play ground where coaching and practice of various sport activities is carried out. There is facility of green gym. There is provision of ramp facilities for the physically challenged students, the institute has maintained green campus with tree plantation. Thus the institute makes maximum utilization of the available facilities. We have proposed building plan where we have spacious classrooms, laboratory,

and auditorium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://acollegeyeola.com/download/Infrastructure1912.pdf">https://acollegeyeola.com/download/Infrastructure1912.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute does have spacious playground with all facilities for traditional as well as new games. It is used to play net ball, soft ball, cricket, kabbadi, kho-kho, badminton and wrestling matches. The play ground has been there since the establishment of the institute. The gymkhana is extensive to preserve all sports equipments. It was established in 2003. The area of Gymkhana is 45 × 17 F. The gymkhana is well equipped with the facilities soft ball, net ball, base ball and Kopf ball. There is facility of cricket and badminton. Wrestling mat and cover is a newly added facility in 2008-09 under QIP. Kayaking Boats were added to the gym in 2012-13. There is also facility of green gym which was initiated in 2015-16 under QIP. The playground is well equipped for different types of Sport facilities. The user rate is 100 to 150 students per year participating in different sport. The cultural activities are conducted in the seminar hall or in the campus where we have open stage. Occasionally we also hire the municipal theatre which is at the walking distance from the college. The user rate is 150 to 200 students per year participating in different cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

193488

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated with ILMS Software Book Smith. The version of the software is V21. it is partially automated and

the year of automation is 2003. Later on the library used Vrudhi Software. Through it the library could issue the books, identity cards of the students. The accession registration is also maintained by Vridhhi software. It could also generate student scanner code. Simultaneously Vrudhhi can also maintain the record periodicals, journals, annual reports, dead stock reports. The staff issue register is also maintained through it, it can generate bookmarks and do all the functions related to the library. Soon the institute proposes to switch on to the more effective software for the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://acollegeyeola.com/download/Infrastructure1912.pdf">https://acollegeyeola.com/download/Infrastructure1912.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

141780

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has moderate IT infrastructure. The office is partially automated with the online admission process. Vriddhi software is used for the purpose of admission, Exam, TC and Bona-fide certificate, pending fee. Tally 9.2 Software is used for the purpose of accounting. It is updated yearly in the month of September. A Govt. software Sevartha Pranali is used for the payment of the staff. Another Government Software Maha. DBT is used for scholarship. It facilitates the direct conversion of student's share of scholarship to their account. The parent institute uses Out-Look software that coordinates Finance, HR ad academic systems. There are all together 13 computers in the institutes. There is one computer lab and 8 Browsing centers. There are two internet connections of which one is recently added. There is one smart classroom with LCD projector. During the period of Covid19 Pandemic the faculty could conduct online lectures. The library is also partially automated with ILMS Book Smith Software. The students are availed the facility of e-books and e-journal ad N-LIST. E

-Mails are used for the communication with the faculty.  
Biometric system is used to moderate the staff attendance. CCTV is used to moderate various activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

156408

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Different strategies are implemented by the institute to achieve the intended outcomes of the physical academic and support facilities. There are adequate human resources employed for the maintenance of the facilities. There is Vice Principal and academic supervisor to maintain academic facilities, there is separate HR for finance, building maintenance, The IT infrastructure is maintained every year with due updation. Sport facilities are updated with new purchase. Library facility is updated with the purchase of new books, journals, The library is also updated with new storage cupboards. The departments related to extension activities are also updated every year. There is provision of Dead -Stock audit. Every year the feed back is taken related to the dead stock. Accordingly the outdated things are given for scrap and new ones are replaced. Similarly the classrooms and the benches are repaired every year, The domestic staff is appointed or hired for the security and cleanliness purpose.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
1089	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
00	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and</b>	<b>C. 2 of the above</b>



hygiene) ICT/computing skills	
File Description	Documents
Link to Institutional website	<a href="https://acollegeyeola.com/">https://acollegeyeola.com/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
120	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>B. Any 3 of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

**government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

There is an active students' representation in administrative, Co-Curricular and extra-curricular activities. Students are appointed as the class representatives. Mostly they are the meritorious students who have excelled in academics. At the same time there are students' representatives for the Extension activity departments like National Service Scheme, Board of Student Development, Sports and Cultural committee. There is at least one student representative in every Academic and Administrative committee who is nominated from the Student council. There is a students' representative in IQAC who definitely gives insight in the students need and IQAC can plan its strategies accordingly. The students' representative can play crucial role in communicating various scholarship schemes to the students. The role of Student representative is very significant in the administrative committees like Women Redressal Cell, Vishakha Committee and Anti-Ragging Cell and it becomes easy to resolve student related issues. The Student Council's representative in the cultural committees helps the committee to chart out the annual plan of the committee keeping abreast with the time. The Student Council plays crucial role in Annual Social Gathering. All the students' representatives actively participate in the planning and execution of the different programmes and competitions organized during the gathering.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

This has been only one year since the institute has registered the Alumni Association. Due to the Pandemic there have been restrictions on the activities. However, the institute has a long history of Alumni. This is because the institution is the oldest educational institution in Yeola region and most of the inhabitants of Yeola are the student of our institute. Every year we have informal meetings of the association. All the alumni participate in the meetings and give their valuable suggestions on the academic as well as infrastructural developments. Some of them also work as Recourse Persons guiding our students on various current issues like laws for women, career opportunities, competitive exams and gender sensitization. They also join us in the celebration of national festivals and Annual Social Gathering of the institute. Some of them do take the advantage of college library as the source of reading. They have special contribution in the extension activities and the Special Winter Camp and the local rallies organized by the department of NSS. It is really a matter of pride for the institution that our alumni are the members of the IQAC and the College Development Committee. We hope to have fruitful contribution in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institute is for the deprived and segregated masses of the society and the institute tries to reach out to the masses by all means. The admission process is one of the means to reach out to the students. The institute follows all Govt. norms for the admission process. Sometimes the students are given concessions in fee or allowed to pay off the fees in installment. Thus we bring the deprived in the mainstream. As we wish to equip them with advanced knowledge, technology and life skills, we have stated two local need based job oriented courses for our students. We try to impart scientific training and innovation to the students. Thus we try to add dignity, creativity and aspirations to their life through these vocational courses. We try every possible means to impart them sound discipline knowledge by regular teaching- learning activities as well as through guest lectures, projects, assignments, field visits and experiential learning. We strive to impart strong value system by orienting them on and often on multiple cross-cuttings issues through NSS, Women Redressal, and other extension activities. Thus we wish to make them integrated human beings to be an instrument to bring about change in the society.

File Description	Documents
Paste link for additional information	<a href="https://acollegeyeola.com/history.html">https://acollegeyeola.com/history.html</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the institute is the head and the ultimate authority in decision making process. Yet the institute follows fairly decentralized and participative management. The constitution of various committees for the Academic and Administrative purpose is an instance of the decentralization and participative management. The Annual of the college Unmesh is the theme based magazine that serves a platform for the creative ideas of the students. Every year the institute needs to finalize the central theme of the Magazine. For this purpose the Magazine committee invites suggestions/subjects for the central theme of the magazine from the faculty members. Even student representatives are encouraged to give their inputs. The committee short-lists the topics/subjects and discusses them in the Magazine Committee meetings. Again there is one more short-list of the central themes which is submitted to the Head of the institute for the final decision. The committee takes every care that the creative writing of the student from all categories should find a place in the college magazine. In the picture gallery of the magazine major scope is given to the students' activities. It is also seen that every faculty should get representation in the college Annual through reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has a strategic plan for the implementation of every plan. The parent institute directed us to initiate new professional course. The proposal was discussed in the IQAC and it was observed that the Commerce Stream imparts education till the Post-graduation, yet the students of the Commerce Faculty face the issue of unemployment. The local Paithani Market cannot offer them the job as per their subject knowledge. Whereas there is a network of banks around and the Paithani sellers need consultant for their own taxation matters. Taking into consideration this local need the institute decided to initiate a Certificate Course in Accounting and Taxation. In consultation with the Academic Research Coordinator a committee was constituted to prepare proposal for the certificate course to be submitted to UGC NSQF. Memorandum of Understanding was signed with the Chartered Accountant. Once the course was sanctioned as per the guidelines a Board of Studies was framed to design a Syllabus for the course. It consists of Industry representative, a language expert and subject expert. There was an issue of the admission. Students needed to be convinced about the new course. A separate Admission Committee was formed and thus with 20 students was initiated.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from



policies, administrative setup, appointment and service rules, procedures, etc.

The institute works as per the directives of the parent institute. As per the University Act 2016 the College Development Committee functions in the college. The College Development Committee consists of the Management Representatives, the Industry Representatives and the Representatives of the Local Society. On behalf of the Management and in consultation with the local society and the requirement of the institute an action plan is decided by the College Development Committee. The action plan is communicated to IQAC. The IQAC makes plans and policies to achieve desired aims and objectives. There are various academic and administrative committees constituted to execute the Policies of the IQAC. The main focus of the IQAC is Academic, Research and Extension. The administrative office has Principal as the head of the office. The Vice -Principal and the Academic Supervisor help him to coordinate various departments. Every department has a head that coordinates the faculty in the department and the head of the institute through the Vice- Principal and Academic Supervisor. The faculty coordinates with the student related issues and communicates to the head. The head of the institute coordinates with the office Superintendent for the office related work. Thus all the units are mutually connected.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://acollegeyeola.com/download/Organogram%20of%20the%20Institute.pdf">https://acollegeyeola.com/download/Organogram%20of%20the%20Institute.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute implements different measures for the welfare of teaching and nonteaching staff. There is facility of Casual leave for the faculty in case of emergency. The duty leave is availed to be able to participate in academic events. For the career enhancement the faculty is relived from daily work to attend RC, OC and FDP organized by UGC,HRDC and MHRD. There is also the provision of fellowship and Special leave to pursue research and innovation. The faculty is promoted to the higher pay scale through the Career Advancement Scheme. The provision of the Staff Academy and Guest Lecture update faculty awareness. The library facility is availed to the staff for academic purpose. The other schemes or the Faculty is Health Insurance Schemes, Group Insurance scheme, Cooperative Credit Society, Medical Leave, pension and gratuity. For the non-teaching staff there is Maharashtra Government Health Insurance Scheme, cooperative society, pension gratuity, Casual, Medical and Duty Leave. Apart from this as a means of incentive the faculty is felicitated on their meritorious academic achievements or the services rendered to the society or for any noble work. There is an elaborate felicitation of the teaching and non-teaching staff the successful completion of their services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

06

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Performance Appraisal System has been implemented and moderated for the teaching faculty in the institute. The IQAC through its meetings and Policies keep the teaching faculty motivated for research and publications in reputed, peer-reviewed and UGC Care-listed Journals. The IQAC also encourages to attended seminars, conferences at the national and international level so that the faculty will remain updated and thereby can give better inputs in teaching - learning activities. The faculty is also encouraged to attend Refresher, Orientation and Faculty Development programs. On the background Covid19 Pandemic the faculty is encourage to develop e-content for the students. All the above things contribute to the Self-appraisal report. The faculty is compelled to fill up the self-appraisal forms every year and submit it to the IQAC. There is External Academic Audit conducted by the parent institute to get the feedback of the performance of the faculty. Before that the institute conducts an Internal Academic Audit to moderate the performance o the faculty. The faculty with the unsatisfactory performance is advised to improve the performance. To improve the performance of the faculty the institute has taken initiative by signing MoU with the International Journal Research Journey. For Non-teaching faculty there is provision of Confidential Report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has transparent and well planned financial management system in which Government and UGC are the main sources of the funds. The Principal of the college is the chief custodian of these funds and all other resources and works out plans for the proper and effective utilization of these funds.

He utilizes them in consultation with the College Development Committee. These funds are mainly used for purchase of the library books, journal sport equipments. Maximum transaction is done through the cheques payment which are signed by more than one competent authority. Quotations are invited, purchase orders are made, checklist is prepared and all the vouchers are verified. For minor expenses there is facility of petty cash account which is operated with the signs of the Principal and CDC Chairman. All the account is maintained in Tally 9.2 software. All these expenses are audited twice internally by the authorized institutional CA. Audit statement is prepared which evaluated by external auditor and later on submitted to Account General Mumbai, Director and Joint Director, Higher Education, Pune . Thus the financial audit is conducted by the management CA as well as government CA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A fixed policy is framed by the institute for the resource mobilization. It focuses on the achievement of the goals and targets of the institute. The institute tries to qualify itself to secure the grants availed by the government and UGC. These funds are provided to meet the infrastructural requirements by starting new programs and centers. The UGC provides financial assistance for the organization of seminars and conferences. Under Quality Improvement Program of UGC funds are provided for the purchase of equipments and Sport Facilities. Under NSQF certain funds are provided for the commencement of skill based and job oriented courses. Library updating is also possible through these courses. The institute appoints separate committees of the experts to prepare the proposals to secure these grants. The proposals are carefully drafted so that every possible effort can be made for resource mobilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the academic year 2020-21 on the background of Pandemic the IQAC has taken the initiative of conducting online classes for the students. Since the faculty lacked technical skills required for online teaching, special national level webinar was conducted for the sake of staff training. As per the directives of the parent institute and with the initiatives of IQAC subject- wise e-content was developed by the faculty. The faculty was also directed to prepare PPT presentations for effective teaching -learning process. The faculty was motivated to create Google classrooms and to post the e-content and PPT presentation on it so that students can access it. The faculty was motivated to avail the study material to the students through different social networking media. The second

initiative is that the IQAC motivated the faculty to organize webinar. Every department organized webinar. The Institute could organized 21 webinars on different cross-cutting issues like e-teaching and learning, job-opportunities in Hindi and Marathi, Covid19 awareness, positive psychology, social values, Post-Covid19 business scenario, environmental issues, features of Constitution, National Awareness, Yuva -Saptah, Gender Sensitization, Road safety and the topics based on context of various days of International ,National significance. At the same time IQAC motivated the faculty to attend various national and international levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The strong teaching and learning activities and the presence of girl-students on the majority scale is the institutional review. The students admitted to the institute are from the rural background and are confused about where they should seek admission. Along with the admission committee there is a counseling committee who guides the students about the admission. The committee also tries to find out the attitude and aptitude of the students. It saves the students from further failures and frustration. It also saves the efforts of the teaching faculty to find out the abilities of the students. In this way the grooming of the students becomes easier. It also prevents the dropout rate since the students pursue education as per their abilities. Since there is a lot of student strength in the classrooms and the students are from rural background the IQAC has motivated the faculty to design



and practice Bridge Courses while teaching. Bridge courses can bridge the gap of learning and helps teacher to know the understanding levels of the students. Once the teacher knows the understanding levels of the students he/she can adopt the appropriate teaching methodology. For the slow learners the IQAC recommends remedial coaching. Thus IQAC has overcome drawbacks in teaching learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://bcud.unipune.ac.in/CollegeDetails/AnnualReport/Annual_Report_Dashboard.asp">https://bcud.unipune.ac.in/CollegeDetails/AnnualReport/Annual_Report_Dashboard.asp</a> x
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

#### **INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The institute practices and teaches gender equity by taking different measures. Special emphasis is given on the topics related to gender equity in the curriculum. Essay on the leading female personalities of the world like Sudha Murthi, Indra Nooye, Kalpna Chavla are taught with special focus on the gender equity. Various co-curricular activities are arranged for gender sensitization. National Girl Child Day is celebrated with the organization of essay writing and poster presentation competition. Similarly International Women's Day, Mother's Day, International Day of Zero Tolerance for FGM is celebrated. On this occasion the lawyers, social activists and the expertise from the field are invited to orient students through lectures. Through Nirbhaya Kanyaa workshops conducted on behalf of Board of Student Development focus on women empowerment. Various competitions are arranged for girl students during Annual Social Gathering. Girl students are also encouraged participating in sport through special coaching. The institute has established Women Redressal Cell and Vishakha Samiti to deal with female related issues. A complaint box is installed and girls are continuously oriented and encourage registering the complaint if they have any. Two vending machines are installed in the campus to take care of female health. There is women Program office in NSS for female students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar**

C. Any 2 of the above

energy      **Biogas plant Wheeling to the Grid**  
**Sensor-based energy conservation**  
**Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Since the institution is situated in remote and draught affected area there is lesser issue of waste management. There is only solid waste of dry leaves everyday due to the green trees on the campus. Every morning the leaves are collected and disposed off with the help of local Municipal Corporation of Yeola. Soon the institute plans to convert the dry waste of the leaves into the fertilizer. There is small amount of paper waste which are disposed off with te dry leaves. The liquid waste is the water used in the wash basin which is used for the plants near about. The institute has only Arts and Commerce stream so there is no biomedical waste. Similarly there is lesser e-waste which is sent back to the parent institute as dead stock either for repair or scrap. As we do not have laboratories there is no issue of the management of the hazardous chemicals. Theinstitute has signed a MoU with Municipal Corporation for waste management and for maintainace of Green Campus

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has fairly inclusive environment with cultural harmony. We have co-education and the majority of the students belong to the two major religions i.e Hindu and Muslim. There is perfect mutual understanding and cultural harmony in two communities and the institute has never faced the issue of conflict or misunderstanding on this background. There is always respect for each other's culture. In Annual Social Gathering and in the celebration of the days of national significance this harmony is quite visible. The students from Muslim religion have their education in Urdu and English Medium. The Faculty from different discipline helps these students by availing notes and study material in English. Apart from these two communities there have been students from different regions. They are also absorbed in the college environment naturally and there was never any linguistic barrier. The socio-economic profile of the college is varied and there are students from two extreme ends. But the students as well as faculty have respect for economically depressed students and the institute tries to provide all possible help to them. Every year there are one or two physically challenged students and this social responsibility is shouldered by everyone in the institute.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year the Constitutional Day is celebrated in the institute where the students take the pledge of being obliged by the Constitution of India. To inculcate value of democracy Voter's Day is celebrated in which the youngsters are registered and made aware of their rights and responsibilities. The anniversaries of the founder members of the Institute and other national leaders are celebrated to inculcate the values social service, sacrifice, commitment among the students. The days and festivals of national significance develop the spirit of patriotism among the students. The extension activities of the NSS make students aware of many social evils like illiteracy, lack of scientific temper, poverty superstitions, female feticide and drug addiction. It also sensitize them about environmental issues like pollution, soil erosion, deforestation, global warming, water harvesting. All the issues create among them the sense of belonging and make them responsible citizens. The activities Fit India movement, cleanliness campaign, Yoga Training gives them right suitable mindset. The Motto of NSS 'Not Me but You', the activities like Tree Plantation, Blood Donation, Save Girl Child Movement give the value of sacrifice. The celebration of Marathi Rajyabhasha din, Hindi Day generates sense of respect for different languages and cultures.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Describe the efforts of the Institution in celebrating /organizing national and international commemorative days, events and festivals during the year within 200 words

The institute does organize the National and International Commemorative days and events elaborately. In this case the anniversaries of the founder leaders of the institute Karmaveer Bhausaheb Hiray and Loknete Vyankatrao Hiray are celebrated on the priority basis. On these occasions a tribute is paid to them and the students are acquainted with the noble mission of the institute and the services rendered by these leaders to the society. Since the institute is named after Mahatma Gandhi, the Father of Nation, the birth anniversary of Mahatma Gandhi is also celebrated elaborately. All these occasions are used to inculcate the value education and groom the young minds in a positive way. Yuva Saptah is observed to celebrate the birth anniversary of Swami Vivekanand. Different competitions are organized during this week exploring hidden talents of the students. National Education Day is celebrated in the memory of Maulana Abdul Kalam. National integration Day is celebrated in the memory of Sardar Vallabhbhai Patel. Children's day is celebrated to commemorate Pandit Nehru. Girl Child day is celebrated in the memory of Savitribai Phule. All these days and events are noted down in the academic calendar. The cultural committee of the institute organizes these programs in collaboration with various departments.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Mentoring Farmers for the Agriculture Supplementary Business

The practice aims at mentoring the farmers to undertake agricultural supplementary business to make them financially strong. It has been observed that Indian farming is by and large based on the rain water. But the rain is unpredictable and the crop is not assured. The farmers have to work hard and in return they get very less. As a result their conditions are essentially static for the generations together. Through this practice we wish to encourage our farmers to undertake Agriculture Supplementary Businesses so that they can support their economy. We aim to guide them about the Agriculture Supplementary Business.

### Administrating Psychological Tests to Assess the Attitudes and Aptitudes of the students

The Department of Psychology administers different Psychological tests to the students. The tests are basically to find out the Attitude and Aptitude of the students. These tests help the institution to identify meritorious students as well the weaker ones or the slow learners. The tests also help to locate students with special talents. Accordingly the institute arranges special coaching for the students so that the meritorious should excel while the slow learners should be able to cope up with the studies.

File Description	Documents
Best practices in the Institutional website	<a href="https://acollegeyeola.com/download/Best%20Practices.pdf">https://acollegeyeola.com/download/Best%20Practices.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Addressing the Local Needs through Different Means

In Yeola There is less scope to the farming and since the place is remote there is less possibility of the industrialization and linkages with the industry. The place is known for the product of Paithani which is now globally recognized as Yeola Paithani. It has been observed that most of the students get absorbed in the Paithani industry on daily wages as it can give them instant money. This has affected their studies negatively and hindered their progression to the higher education.

Identifying this local need the institute has started the Advanced Diploma Course in Yeola Paithani. This course is run under UGC -NSQF. The special feature of the course is that it gives appropriate training of weaving Paithani to the students and introduces them to the new trends in the Yeola Paithni. The course involves a lot of academic flexibility and the student can get the certificate at the completion of every level. Since this certificate is on behalf of NSQF it is valid all over India and student can apply for the loan on the basis of this certificate. Thus the institute tries to give not only proper training in Paithani making but also equips students with the capital.

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Appropriate web in the Institutional website	No File Uploaded
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### 7.3.2 - Plan of action for the next academic year

Since the pandemic has extended to the new academic year the institute has planned to focus on the updated methods of online mode teaching- learning. For that the faculty shall be motivated to acquire training in Advanced ICT Teaching-Learning tools. The faculty shall be motivated to develop innovative e-content to engage students. For this purpose the staff training shall be arranged. The faculty will be motivated to pursued research and publications in national and international journal. Since the institute has MoU with international journal Research Journey the students will be exposed to the research and publication. They will also be encouraged for the research work and publications. There will be more insistence on the commencement of new, local need based and job oriented certificate courses. There will be an attempt to initiate Science Stream. The faculty will be encouraged to use new bridge courses along with innovative e -content. More emphasis will be on the strengthening of the IT facility of the institute. There is a chalked out plan for the Green- Campus and environment awareness. There will be an insistence on the women empowerment and the girl-students will be oriented in technology along with the related issues. Attempt will be taken for social linkage and collaboration with banks and industries,